

**ISR KINDERGARTEN
NEUSS**

PARENT HANDBOOK

**KINDERGARTEN YEAR
2023/2024**

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Welcome to ISR Kindergarten!

We would like to welcome new and returning families to our exciting ISR Kindergarten. We hope that your child will have an enjoyable time full of learning and fun. Our Mission is to truly know your child and use this knowledge to guide, support and motivate him or her. We believe that good education requires continual professional development, personal reflection and collaboration. Our community values parent involvement at every level and encourage you to partner with us to give your child the most rewarding and joyous learning experience possible.

A Day in our ISR Kindergarten

Arrival

Children may arrive at ISR Kindergarten as early as 7:30 am. Please bring your child to the kindergarten drop off area in the morning. A member of the kindergarten staff will accompany your child to class. Children who arrive before 8:00 am will go to the Early Check-In room after putting on their house shoes and washing their hands. It is recommended that all kindergarten children are present for the opening activities, which begin at 9:00 am. Note: Our facilities are not open to children before 7:30 am.

Departure

The regular day of the ISR Kindergarten ends at 3:10 pm. Parents and guardians should go to the kindergarten pick up area to collect their child. Your child will be delivered to the kindergarten pick up area once a parent/guardian has arrived. The child will be dismissed to their parent/guardian. Extended Day Care continues until 5:45 pm. **It is very important that your child is picked up on time as Extended Day Care ends promptly at 5:45 pm.**

Early Departure

In the case that your child has to leave early please inform us via the PowerSchool platform and sending an email to Kindergarten@isr-school. An Early Release Pass will be issued which you may collect from your child's teacher.

Extended Day Care

An Extended Day Child-Care Program is offered between the hours of 7:30 am - 8:00 am, before sessions start in the morning and from 4:15 pm – 5:45 pm when our sessions and activities end in the afternoon.

The Extended Day program is supervised by our Early Years Assistants and is a time when children engage in supervised but undirected activities i.e. free choice activities. Parents must personally check-out their child with the kindergarten staff member at the time of pick-up each day.

Transportation

Parents/Guardians have the option of picking up and dropping off their children at ISR Kindergarten. Alternatively, arrangements may be made with Wabbels Bus Company, Uslu Taxi Transport, Zweelo or Lennartz Reisen. If your child takes the school bus to/from school, please notify the kindergarten of the name of the bus company, the time of departure from school, and the bus route.

Please immediately inform the ISR Kindergarten, Reception and your bus provider when your child will not be traveling with the bus (i.e. Holiday) or if there is a change to the bus schedule.

Kindergarten programs offered at ISR

KG Program	Ages	Group Size
K Starter	Ages 3-4	20 children
KG1	Ages 4-5	20 children
KG2	Ages 5-6	22 children

A Typical Day in our ISR Kindergarten

K Starter:

In K Starter, we begin our day by putting our belongings away and putting on our house shoes. Before circle time we enjoy a healthy morning snack together. A morning song indicates it is time to join our morning circle. Circle time includes singing, dancing and listening to stories. We continue with circle times in English, numeracy, and German. After our circle time, we have both indoor and outdoor playtimes.

We place a big emphasis on developing the children's social and emotional skills, which help the children communicate their needs and form relationships with their peers and adults. We read books, sing songs, and play games to reinforce these soft skills. We also incorporate centers into our daily routine, to aid the development of specific skills. Developing independence is also encouraged, and a lot of time is spent reinforcing the child's confidence in completing tasks on their own.

We also enjoy Music as well as Mindful & Motoric Movement lessons. Once a week the Librarian visits our group and reads us fun stories.

We eat lunch with our friends in our classroom. Here we practice setting and clearing the table, using utensils, and learning good table manners. After lunch, our quiet time period begins, where we lay down on mats to rest. Our afternoons are filled with music, dancing, games, arts and crafts, a second snack time, and indoor/outdoor playtime.

KG1:

In KG1, we begin our day with playtime. After putting on our house shoes and placing our bags at our chairs, we play in our group room. Before circle time we enjoy a healthy morning snack together. Afterwards meet on the large carpet for circle time to greet one another and discuss what our plan is for the day. Circle time also includes singing, dancing and story time. We continue with lessons in English, Math and German. We enjoy playtime both indoors and outdoors.

We also enjoy Music as well as Mindful & Motoric Movement lessons. We visit the library where the librarian reads us fun stories and we complete some colouring activities based on these stories.

We eat lunch with our friends in our classroom. Here we practice setting and clearing the table, using utensils and learning good table manners. After lunch, our quiet time period begins, when we lay down on mats to rest. Our afternoons are filled with music, dancing, games, arts and crafts, a second snack time and indoor/outdoor playtime.

KG2:

In KG2, we begin our day with playtime. After putting on our house shoes and placing our bags at our chairs, we play until the bell rings for morning snack. We enjoy a healthy morning snack together before circle time. We meet on the large carpet to greet one another and discuss what our plan is for the day. We then dive into our first learning session. We continue with lessons in English, Math and German.

After lessons, we have both indoor and outdoor playtimes.

During the week, we enjoy Music as well as Mindful & Motoric Movement lessons. We also attend library where the librarian reads us fun stories. KG2 children can check out a book from the library on a weekly basis. (Please note children should return library books every week. Families will be charged for books which are not returned).

We eat lunch with our friends in our classroom. Here we practice setting and clearing the table, using utensils and learning good table manners. Our quiet time begins after lunch, during this time we rest and participate in quiet activities. Our afternoons are filled with learning, music, dancing, games, arts and crafts, a second snack time and, indoor/outdoor playtime.

Daily Schedule

Please find below a sample of a KG2 class daily schedule. Our schedules are subject to change.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival 8:00 am - 8:50 am	Free Play	Free Play	Free Play	Free Play	Free Play
Snack Time 8:30 am - 8:50 am	Snack	Snack	Snack	Snack	Snack
Period 1 9:00 am - 9:40 am	English	English	Math	English	Math
Period 2 9:40 am - 10:15 am	Math	Math	Social Emotional Learning	Library (English)	English
Playtime 10:15 am - 10:40 am	Outdoor Playtime	Outdoor Playtime	Outdoor Playtime	Outdoor Playtime	Outdoor Playtime
Period 3 10:40 - 11:20 am	English	Mindful & Motoric Movement	English	English	Math
Lunch 11:20 am - 12:15 pm	Lunch	Lunch	Lunch	Lunch	Lunch
Quiet Time 12:15 pm - 1:00 pm	Quiet Time	Quiet Time	Quiet Time	Quiet Time	Quiet Time
Period 6 1:00 pm - 1:50 pm	Outdoor Playtime	Outdoor Playtime	Outdoor Playtime	Outdoor Playtime	Outdoor Playtime
Period 7 1:50 pm - 2:35 pm	German	German	German	German	German
2:35 pm - 2:45 pm	Snack	Snack	Snack	Snack	Snack

Period 8 2:45 pm - 3:10 pm	English	Art	Music	Art	Music
Period 9 3:20 - 4:00 pm	Playtime/ SEA	Playtime/ SEA	Playtime/ SEA	Playtime/ SEA	Playtime/ SEA

Please Note: We kindly ask that children are provided with appropriate clothing and shoes for Mindful & Motoric Movement lessons. Depending on the schedule, children have 'Show and Tell' on Friday. The educators will inform children when they will have 'Show and Tell'. Please have your child choose one toy from home to bring and present to the class. Make sure that the item is small enough to fit in his/her cubby or school bag. We can't wait to see all the wonderful things our class will bring.

Educational Program

ISR Kindergarten is a safe, nurturing and positive environment that encourages the development of happy and confident children. In the kindergarten, children are welcomed into a structured, caring learning environment that prepares them for success and helps them become lifelong learners. Our program incorporates elements of the British Early Years Foundation Years Curriculum and the American Common Core Guidelines. Children are engaged in various guided learning activities which focus on English and German language development, and Mindful & Motoric Movement. Additionally, we focus on the development of numeracy, the arts, including music, and the knowledge of natural world. We also place a great emphasis on the social and emotional development of the child.

At ISR we value our children's academic performance in addition to their social development. Early Years Educators foster the development of the whole child. Children's interactions with adults as well as their peers, helps promote their social, physical, emotional and intellectual development. Children are encouraged to express their feelings appropriately and to treat each other with respect.

KG2Plus

KG2Plus is a program for children who have completed the KG2 program and remain in kindergarten for an additional year. The KG2Plus program provides an extension to lessons learned in the previous year. Children who participate in this program will be encouraged to become independent, creative and critical thinkers. The KG2Plus curriculum is presented in a manner that enables children to be active contributors during each lesson.

KG2Plus children will further develop their social knowledge and emotional competence. Activities within each lesson will provide children with the opportunity to express their personal opinions and ideas in a supportive environment. KG2Plus children also take on roles of responsibility within the kindergarten such as KG Garden helpers.

Reporting Progress

There are three terms lasting approximately 12 weeks in each academic year. Children in KG1 and KG2 receive a **Personal Development Overview** at the end of each term. Our K Starter children receive a Mid-Year and End of Year Overview.

The Overview is an in-depth record of student performance and provides details on the overall development of your child over the course of a term. The **Personal Development Overview** will be sent to parents via email a few weeks after the end of term. Please email the Head of Kindergarten if you have questions or need assistance access the document.

Field Trips

Parents/Guardians will be notified about upcoming field trips. Information will be placed in your child's take home bag. Children are permitted to attend a field trip once permission slips have been signed and a payment has been made. Failure to pay for a field trip in advance may result in a child not being permitted to attend the scheduled field trip. Children must remain at home if they are not participating in the field trip.

On occasion the children may take a nature walk with their groups off-campus. The Head of Kindergarten is informed in advance when these walks are planned. These walks usually last between 1-1.5 hours.

Transition to Grade 1

Transitioning from KG2 to Grade 1 is an exciting time for our ISR Kindergarten children. The kindergarten team has created a program in Term 3 that allows for a smooth transition to Grade 1.

The KG2 children start visiting the main school playground in Term 3. Playing there has been known to cause some anxiety amongst the KG2 children this is why they are taken to the main school playground prior to the commencement of Grade 1.

A special visit day to Grade 1 for KG2 children is organized in the spring. The children get to sit beside their new Grade 1 friends and take part in a Grade 1 lesson. This helps the children to become familiar with their new educators and school environment. Our KG2 children also visit the Computing lab, to get introduced to this new Grade 1 subject.

They also participate in a Reading Buddy Program with Grade 1 students. Grade 1 and KG2 children are paired together and spend time reading in the KG2 classrooms. The children find this to be enjoyable.

Our experience has shown that fostering a connection to Grade 1 in Term 3 greatly assists in creating a smooth transition from kindergarten to primary school.

Activities

There are various activities children may partake in at ISR. The Student Extracurricular Activities (SEA) Booklet provides parents/guardians with a list of activities suitable for kindergarten children. This booklet is sent to all parents/guardians before the start of the Academic Year. In addition to these activities, children may participate in Oxana's Music Box lessons. Families are personally responsible for registering their children for these extracurricular activities.

Most activities are free, however, a fee might be incurred on some selected activities. Please contact SEA@isr-school.de with any questions regarding your child's activities and how to register. Based on previous experience, we recommend that KG1 - 2 children enroll in no more than two activities per week.

KG2 children may enroll in activities in Term 1, KG1 children may begin in Term 2. The SEA Activities Coordinator will send families the list of activities available to your child at the beginning of the Term.

Please note SEA Activities are not offered to the K Starter children as their full-day program usually leaves the children quite tired.

Safety in our ISR Kindergarten

We kindly ask that for safety reasons, parents/guardians do not enter the kindergarten until the bell rings at 3:15 pm. Please inform us in advance if you would like to collect your child early from kindergarten. We will gladly arrange for an Early Release Pass to be issued.

Parents/Guardians must check-out your child with the KG educator/assistant before leaving the kindergarten. Please inform us in writing of any changes in arrangement for the pickup of your child. Please contact your child's bus provider, kindergarten and reception if there is any change to your child's bus schedule.

KG children always return to the kindergarten with their instructors after any activities which take place outside our kindergarten. Please check out your children after all activities with a KG educator/assistant from the KG area only.

Note: KG children will not be dismissed to an adult if that individual is not on the list provided by parents/guardians. To update the list of who can collect your child, please notify the Head of Kindergarten and your child's educator.

Privacy Issues with Children's Photographs

Parents/Guardians are obliged to complete a permission slip should they wish for their child's image to be used on our school's social platforms (i.e. ISR Facebook, ISR Instagram etc.). If you do not want your child's image to be used for external use on social media or ISR's public posters, please indicate this on the *Kindergarten In-Take Form*. During the year the kindergarten team will take photos of your child to be used for internal use (to display on KG classroom and hallway boards, in children's portfolios, online class portfolios, etc.) If you do not want staff to take photos of your child for internal use, please indicate your wish in the photo permission area of the *Kindergarten In-take Form*.

Parents/Guardians should refrain from taking photos of children other than their own child. Parents who take pictures or videos during a kindergarten function that includes children other than their own child should not publish or share these on any public networking sites/platforms (i.e. Facebook, Instagram etc.).

Healthy Choices – Lunch and Snacks

Healthy nutrition for a young growing child is vital. It provides nutritional value for the body as well as the mind. Nutritious snacks and lunches dramatically improve a child's concentration and energy levels. We encourage our children to make healthy choices in our kindergarten. It is critical that we as the adults guide the healthy food choices for our children - both at school and at home. Without parent guidance, a child would simply eat ice-cream all day! Please speak with your child about making healthy choices!

Lunch:

Parents/Guardians have the option of purchasing lunch from Broich Catering for their child or providing their child with a home-made lunch. In the kindergarten, the children enjoy a "family style" lunch, where one menu is served to all those who ordered with Broich. We have observed that the children feel more connected enjoying the same menu. Please feel free to contact Broich Catering with any questions you may have. Broich Catering: ISR@broichcatering.com.

Snack:

Children should bring a healthy snack (i.e. fruit, yogurt) and a drink (i.e. water) each day. Children who stay for Extended Day Care should have extra snacks. [Broich Catering](#) provides fresh fruits and vegetables, bread/crackers and healthy spreads to students who have signed up for Broich lunch. Broich offers an additional snack option for children who have lunch from home. Please contact [Broich Catering](#) for more details.

Birthday Celebrations

Birthdays are very special occasions and we welcome you to join a small celebration in your child's classroom. Bringing a special, healthy treat to share with your child's class during snack-time is perfectly acceptable.

Please be mindful of children with allergies in your child's class. Please make arrangements with your child's educator in advance so she can advise you appropriately for your child's birthday snack. Families are asked not to give a gift or "goodie" bag to classmates to take home. The classroom celebration alone is enjoyable for everyone.

Communication

We post weekly communication, the ISR KG Times, regarding class updates, reminders, upcoming events etc. for parents/guardians on the PowerSchool Platform and on the notice boards in the kindergarten. Each child will also receive a personal account on Schoology/ClassDojo, an application the teachers use to provide parents with a “window” into the classroom. ISR also publishes a newsletter every Monday including social media updates and special news such as event invitations. Every Friday, the *ISR Weekly News* is sent out to all ISR families.

Notes may also be placed in the child’s red “School Bag” and parents/guardians should check the “School Bag” every Friday. Please make sure to empty the red “School Bag” and return it on Monday. Short notes (i.e. early release request) to your child’s educator may be sent in the child’s “School Bag”. Please remind your child to give any notes immediately to their educator.

ISR Kindergarten also provides parents/guardians information via PowerSchool. Parents will be sent an invite to access their account. Parents who do not have a login or have forgotten their password may e-mail: Powerschool-support@isr-school.de.

Should parents/guardians wish to arrange a meeting with their child’s educator, an email should be sent to Kindergarten@isr-school.de. To arrange a meeting with the Head of Kindergarten an email should be sent to Ms. Vrem: Alexandra.Vrem-Ydstie@isr-school.de. Please understand that we will try to send an immediate response, however, in case that an email is sent after regular hours a reply will be sent on the next day. Please inform the kindergarten immediately if there are any changes to your contact details.

Emergency Procedures

Procedure for Emergency Closure of Kindergarten:

The following measures will be taken in case the kindergarten needs to be closed in the event of emergencies such as extreme weather conditions:

- If the weather in your locality appears to make transportation risky, parents should check their cell phones early in the morning. In case the kindergarten management decides to close the kindergarten, an announcement will be made via SMS to all ISR families. The kindergarten will re-open on the following day, unless you receive a new SMS from the kindergarten the next morning.
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Bitte beachten Sie folgenden Maßnahmen über die evtl. Schließung der Kindergarten in Notfällen wie z.B. Unwetter:

- Wenn die Wetterverhältnisse in Ihrer Wohngegend so schlecht sind, dass eine Beförderung Ihres Kindes gefährlich wird, sollten Sie früh morgens Ihre Handys überprüfen. Wenn es für uns notwendig ist, der Kindergarten geschlossen zu halten, werden die ISR-Familien eine Nachricht per SMS erhalten. Falls Sie am nächsten Morgen keine neue SMS von dem Kindergarten erhalten haben, ist der Kindergarten wieder geöffnet.

Parent Involvement

We value parental involvement in many of the activities taking place in our kindergarten. Parents/Guardians receive information pertaining to upcoming events and are encouraged to sign up to participate.

Parents/Guardians who wish to take on a more active role in our kindergarten are encouraged to become the Class Representative for their child's class. KG Class Representatives work together to organize activities as well as take part in activities in the kindergarten and within the broader ISR Community.

Parent Network Organization

ISR Parent Network (PN) is a voluntary, non-profit organization that works with the cooperation of the parents, teachers, and management of the kindergarten.

- PN is the "bridge" between parents and the management of the kindergarten
- PN aims to build a strong community among ISR Families, helping new families to integrate into the ISR Community
- PN identifies issues that affect our children/community; inform the management and follow up on solutions
- PN encourages our community to pool its resources for the benefit of everyone
- PN strives to spread an optimistic and constructive spirit in our kindergarten
- PN is not responsible for the academic program of ISR

Absence Policy

Please notify the kindergarten if your child will be absent.

- For any unexpected absence, parents should notify the school via the PowerSchool platform by 9:00 am the same day to inform the school about absence and an email should be sent to Kindergarten@isr-school.de. If parents/guardians do not inform the kindergarten of their child's absence a reminder email will be sent on the third day of absence.

- For any planned absences (e.g. trip or appointment) parents/guardians should notify the school via the PowerSchool platform and an email should be sent to kindergarten@isr-school.de.

Medical & Nurse Policy

Sick children should stay at home! Children who become sick during the day should report to the School Nurse so that the Nurse can do a check-up and inform parents if necessary. Parents/guardians are requested to collect children who become ill during the kindergarten day in a timely manner (ideally within 1-2 hours). It is recommended that families have a pick-up plan in place should their child become ill during the school day.

All medicines and prescribed drugs that a child needs at kindergarten must be registered with and held by the Nurse. Please note that such medication must be clearly labelled with the amount of medication which needs to be administered, the time when to administer it as well as any special conditions - e.g. after eating, before eating. The form to register medication is available from the school nurse.

Please inform your child's educator as well as the school nurse of any allergies or medical conditions.

Contagious Illness: The kindergarten should be informed immediately of any contagious illness or any medical conditions that may lead to potential emergency intervention (allergies, etc.). For full list of contagious illnesses please visit [here](#). Please contact Nurse, Tel; 02131 40388 176 or Nurse@isr-school.de.

If the kindergarten is not informed within one day of diagnosis for contagious illness, the child must provide a medical certificate of health on return to kindergarten.

All children returning to kindergarten after being absent due to a contagious illness must report to the school nurse before entering their classroom. A nurse pass will be issued to the child as confirmation that they are fit to return to lessons.

Illness: Parents/Guardians are kindly requested to keep their child at home if he/she is sick. Children who show the following signs of illness such as fever, vomiting, diarrhea, eye infection, lice etc. should not be brought to school. If your child has a fever and is lethargic (low energy), please keep your child home so he/she may rest.

We ask that parents keep their children at home for at least 48 hours after registering a temperature [mild fever of 37.4 C (99.6 F) or higher]. If your child has a temperature above 37.4 on Sunday morning, and is noticeably unwell, we ask that you send your child no earlier than Tuesday back to kindergarten (seeing that he/she is fit and has no fever). This gives your child's body time to rest and limits the chances of spreading their illness to their group.

If there is any doubt as to whether or not to send your child to kindergarten, it is advisable to keep your child at home and allow him/her time to fully recover.

Managing Challenging Behaviour

At ISR Kindergarten it is our commitment to develop independence along with responsible, caring behavior in children. We approach guidance and discipline in a predictable, clear and sensitive manner. Kindergarten educators and assistants regularly discuss classroom rules and behavior expectations with the children. Classroom rules and expectations are clearly stated and consistently implemented throughout the kindergarten so that children are able to understand and meet the expectations that lead to social development. Our rules keep our children safe and create a secure environment for learning.

Children are expected to respect themselves and others. Children should not hit, bite or hurt another student or ISR staff member. ISR team wishes to ensure the safety of everyone in our ISR Kindergarten. For this reason, we reserve the right to send a child home if he/she exhibits aggressive behavior that could be harmful to him/herself or others. The Head of Kindergarten will decide whether "at home reflection" time would be recommended.

The support of parents/guardians is key in helping children learn how to manage their behavior. We have found that when the kindergarten staff and parents/guardians work together to find a solution and support the child, most behavior issues are quickly resolved.

Parents/Guardians may be notified about behavioral issues that require a joint intervention. On-going behavioral issues with a child may require a conference with the child's parents/guardians in order to find workable solutions to improve the behavior.

Based on the outcome of the meeting with the kindergarten team, a behavior intervention plan is implemented. If none of the agreed upon approaches are

effective and the student continues to disrupt the learning environment of his/her peers, in very rare cases the child may be requested to leave our community.

Damages caused by children

Our ISR Kindergarten staff does their best at supervising the children at all times. Children will be held responsible for willful damages cause to kindergarten property. The child's parents or legal guardians may be billed for these damages potentially including extra administrative costs that may result from the investigation process.

What do you need for our ISR Kindergarten?

The following are suggested items for our ISR Kindergarten:

- Weather appropriate clothing
- House shoes - Comfortable shoes to be worn only inside
- Change of clothes - Please make sure your child always has an extra change of clothes in his/her cubby. Extra clothes should include one outfit (pants, shirt or dress), socks, and underwear. Please place clothing in a drawstring bag, labelled with the child's name
- Toothbrush & Tooth paste (1 per term)
- Box of tissues
- Small backpack (to carry snack and water bottle)
- Sun cream - please inform your child's teacher if a particular brand of sunscreen should only be used.

For our ISR K Starter and KG1 children:

- 1 thin, fleece blanket and fitted sheet (standard size that fits a baby bed): **L140cm X W60cm**
- 1 waterproof fitted sheet (**L 140cm x W 60 cm**)

Note: Please label all items that belong to your child. Flip flops are NOT permitted in kindergarten.

Tips for Settling into our ISR Kindergarten

Helping your child settle into his/her role as a kindergartener at ISR is important to establishing a successful start to kindergarten. Below you will find some tips that proved to be helpful in the past.

- Children should have a regular bedtime routine and should go to sleep on time (recommended between 7:00 pm - 8:00 pm). Studies have shown that children benefit mentally and physically from having a least 10 hours of sleep each night
- Maintain healthy nutrition - limit the number of sweets your child receives and provide many fruits and vegetables in the diet
- Encourage independence at home by allowing your child to put on their own belongings such as toys, clothes, shoes etc.
- Praise your child for their self-management growing independence
- Listen to your child and let them to know that their feelings are validated
- Have a positive attitude during drop off and pick up time
- Make drop off brief
- Always say goodbye when leaving your child during drop off
- Talk to your child's educator and ask for support when needed
- Remember that for some children settling into kindergarten takes time
- Meet other Parents/Guardians in the kindergarten
- If possible, participate in some of the kindergarten events and activities

Playground Rules

Our playground has been designed to provide a safe place for children to explore and have fun. To maintain safety on the playground the kindergarten team speaks with their kindergarteners about playground rules. Playground rules include the following:

- Sand should stay in the sand box and should not be carried to other parts of the playground
- Children should dig in the sand box and not on the playground grass area
- Respect ALL playground toys and play equipment
- Children should wear shoes when playing on the playground
- All riding toys should stay on the cement area/bike track

- Kind hands and feet at all times
- Children should go down the slide, feet first
- No eating on the playground without prior consent of a member of the KG staff (e.g. special occasions)
- Tidy away toys before going inside

Reminders for Parents/Guardians

- Please remember to check that your child has been signed in during drop off and signed out during pick up
- Drop off and pick up your child on time
- Provide a healthy snack and/or lunch for your child and a bottle of water
- Take your child's water bottle home at the end of each day for cleaning
- Establish a positive relationship with your child's educator
- Dress children in weather appropriate clothing
- Please remember that the ISR Kindergarten Team is responsible for supervising registered ISR Kindergarten children only
- Return all requested forms in a timely manner
- Please check the backpack daily and the red "School Bag" every Friday

THANK YOU!

Thank you for choosing ISR Kindergarten. We look forward to guiding your child's development, enriching your child's mind and creating wonderful memories.

Forms to return on the first day of kindergarten:

- Completed **ISR Kindergarten In-Take Form**
- Signed **ISR Kindergarten Parent Handbook Acknowledgement Form**
- Signed **ISR Student-Parent Handbook Acknowledgement Form**

Useful Contacts

Kindergarten Coordinator: Ms. Vrem

Email: Alexandra.vrem-ydstie@isr-school.de

Tel. +49 (0) 2131-40388-177

ISR Kindergarten Office

Email: Kindergarten@isr-school.de

Tel. +49 (0) 2131-40388-195

Reception

Email: Reception@isr-school.de

Tel. +49 (0) 2131-40388-199

School Nurse

Email: Nurse@isr-school.de

Tel. +49 (0) 2131/ 40388-176

Student Extracurricular Activities (SEA)

Email: SEA@isr-school.de

Tel. +49 (0) 2131-40388-254

Broich Catering

Email: ISR@broichcatering.com

Tel. +49 (0) 211 6020-30

Fax. +49 (0) 211 6020-3590

PowerSchool Platform Support

Email: Powerschool-support@isr-school.de

Supply List

Kindergarten Supplies for the Academic Year 2023-2024

The following supplies should be brought from home. **Please label all belongings!**

KStarter / KG1 / KG2:

- Complete change of clothes (seasonal) and underwear placed in a small, drawstring bag
- Box of tissues (1 per term) (1)
- Apron or smock for painting (2)
- Plastic drinking cup
- Reusable drink bottle and snack box (3)
- A small backpack for snack boxes and bottles (to go home every day)
- Inside shoes / house shoes (4)
- Weather appropriate clothing (snow pants / waterproof pants & rain jacket) (5)
- Rain boots (6)
- Toothbrush and tooth paste (7)
- Sun lotion
- Sun hat (8)

KStarter / KG1 / KG2:

- Kleidung und Unterwäsche zum wechseln, in einer Stofftasche
- Box mit Papiertaschentüchern (1 pro Term) (1)
- Schürze oder Kittel zum malen (2)
- Plastikbecher
- Wiederverwendbare Trinkflasche und Snackbox (3)
- Kindergartenrucksack oder -tasche für Trinkflasche und Snackbox
- Hausschuhe für drinnen (4)
- Wetterangepasste Kleidung (Schneehose / wasserdichte Hose & Regenjacke) (5)
- Regenstiefel (6)
- Zahnbürste und Zahnpasta (7)
- Sonnencreme
- Sonnenhut (8)

For K Starter and KG1 children:

- 1 Microfleece blanket (9)
- 1 Fitted sheet (standard size that fits a baby bed): L140cm X W70cm (10)
- 2X Packet of flushable cleaning wet wipes (11)
- Waterproof bedsheet (standard size that fits a baby bed): L140cm X W70cm (12)

Für K Starter and KG1 Kinder:

- Microfleece Decke für den Mittagsschlaf (9)
- 1 Spannbettlaken (Standardgröße für ein Babybett): Länge 140cm X Breite 70cm (10)
- 2x Pakete feuchtes Toilettenpapier (11)
- Wasserdichtes Bettlaken (Standardgröße für ein Babybett): Länge 140cm X Breite 70cm (12)

Physical Education – Motoric Movement Kindergarten (K Starter / KG1 / KG2):

- Comfortable clothes for exercising, e.g. sweat pants, sweat shirt or t-shirt
- Small backpack
- Non-marking gym shoes (Velcro)

Sport – Motoric Movement Kindergarten (K Starter / KG1 / KG2):

- Bequeme Kleidung, z.B. Trainingshose, Sweatshirt oder T-Shirt
- Kleiner Rucksack
- Turnschuhe (Klettverschluss), die keine Streifen auf dem Sporthallenboden hinterlassen



(1)



(2)



(3)



(4)



(5)



(6)



(7)



(8)



(9)



(10)



(11)



(12)



Appendix B: School Year Calendar 2023 – 2024

	MON	TUE	WED	THU	FRI	SAT	SUN	
AUG	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24 31	11 18 25	12 19 26	13 20 27	School Year Begins School Year Begins School Year Begins G5 - G12 KG and G2,G3,G4 G1
SEP	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24	
OCT	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	Oct 02 - 06 Autumn Break - No School
NOV	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24	11 18 25	12 19 26	Nov 01 All Saints Day - No School Nov 13 - 17 End of Term 1 Revision Nov 20-24 End of Term 1 Exams Nov 27 In-Service Day-No School for Students Nov 28 Term 2 Begins
DEC	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24 31	Dec 22- Jan 5 Holiday Break - No School
JAN	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	Jan 08 Term 2 Resumes
FEB	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23	10 17 24	11 18 25	Feb 12 -16 Winter Break - No School Feb 19 - Feb 27 End of Term 2 Revision
MAR	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24 31	Feb 28 - 08 Mar End of Term 2 Exams Mar 11 In-Service Day- No School for Students Mar 12 Mar 12 Term 3 Begins Mar 25 - Apr 05 Spring Break - No School
APR	1 8 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	
MAY	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24 31	11 18 25	12 19 26	May 01 May Day - No School May 09 Ascension Day - No School May 20 Whit Monday - No School May 30 - 31 Corpus - Christi - No School
JUN	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	Jun 03 - Jun 12 End of Year Revision Jun 13 - 21 End of Year Exam Jun 14 Graduation Ceremony - Class of 2024 Jun 20 School Year Ends Jun 21 In-Service Day- No School for Students Jun 24 - 28 ISR Sport Camp
JUL	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	Jul 01 - 26 ISR Summer School

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ACCREDITATIONS/MEMBERSHIPS:

STATE OF NORTH RHINE WESTPHALIA

IBO- INTERNATIONAL BACCALAUREATE ORGANIZATION

ADVANCED (UNIFIED ORGANIZATION OF THE THREE US-BASED
ACCREDITATION AGENCIES NCA CASI, NWAC AND SACS CASI)

ECIS-EDUCATIONAL COLLABORATIVE FOR INTERNATIONAL

CIS-COUNCIL OF INTERNATIONAL SCHOOLS (MEMBER)

CAMBRIDGE EXAMINATION CENTRE

